

NATIONAL CENTRE FOR PHYSICS

HR-07 (Reivsed-2016)

Affix one

passport size

(1.5" x 2") Coloured photo

Date: _____

Hosted Researchers Extension Proforma

1. Part-1: To be Completed by the Applicant:

Name of Hosted Researcher:				with blue or white background
Phone:Cell:				
NCP Registration No.:				
Relevant Department at NCP:	-	_		
Present Organization/University/Depar	tment:			
Present Duration at NCP as per ToR:	From:	T	To:	
Reason for Extension:				
Requested Period of Extension (as per p	policy): from _		to	
requested I cried of Extension (as per)		••	No 🗆	
	dy availing):	Yes \square		
Accommodation Requirement (if already ava Transport Requirement (if already ava I, hereby undertake that (a) My Parer work, (b) During the extended period, I sh NCP property, I shall be responsible to p	iling): at institute is agreed hall abide by NCP dialy for the damage(s	Yes for extension in a sciplinary/safety/se/)/loss and (d) Upo	No my stay at NCP ecurity rules; (c) on completion o) In case of loss/damag f research work/ studie
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Accommodation Requirement (if already ava Transport Requirement (if already ava I, hereby undertake that (a) My Parer work, (b) During the extended period, I sh NCP property, I shall be responsible to p NCP, I shall submit prescribed Clearance	iling): at institute is agreed all abide by NCP dia y for the damage(s e Proforma to Colla	Yes for extension in a sciplinary/safety/se/)/loss and (d) Upo	No my stay at NCP ecurity rules; (con completion of emic Activities 1) In case of loss/damag f research work/ studie
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Copy to (for information and Administrative/Financial Arrangements):

4. GM Administration:

- a. **AM/Manager Finance:** for payment of honorarium/reimbursements if any etc.
- b. **AM/Manager HR:** to amend/issue NCP-Hosted Researchers Entry Card through CAAD.

Director CAAD (to forward the application to concerned DG):

Signatures/Stamp

- c. **AM/Manager IT:** to provide the internet and other related IT matter.
- d. **AM/Manager Estate:** to facilitate accommodation, if applicable.
- e. **AM/Manager Transport**: to facilitate enroute transport, if applicable.
- f. AM/Manager Stores: to issue quantity of items as per policy.
- g. **Security Branch** for information.

3. Approval by Concerned DG: _____

7. JE CAAD (Hosted Researchers Wing): __ (for further processing & necessary action)

5. Director CAAD: _____6. AM/Manager/GM CAAD: ___