



# **TENDER NOTICE**

## **FOR ENLISTMENT OF PANEL WORKSHOPS, FIRMS**

1. NCP intends to invite applications, for pre-qualification and subsequent enlistment on NCP Panel, from well reputed NTN & GST registered automobile workshops/firms/ private workshops located in Islamabad and Rawalpindi for repair/maintenance of all types of NCP official vehicles (Petrol & diesel) on credit basis including towing & crane services, air conditioning repair, wheel alignment/balancing services, batteries, tyres etc. for two years viz. 2025-26/27.

2. Authorized workshops of manufacturing companies limited and firms/suppliers / private workshops with good reputation and experience on panel of other Govt. Departments/Organizations/ Autonomous Bodies will be preferred.

### **Terms & Conditions:**

- a) Tender documents can be purchased from procurement office NCP Islamabad on payment of Rs. 1,000/- (Non-refundable) on or before 26-09-2025.
- b) Sealed Quotation to be submitted to **GM Procurement** on or before **29-09-2025 till 1400 Hrs** after which no bid will be accepted. Bids will be opened at **1430 hrs on 29-09-2025**. The wording **"Quotation of Panel Workshop"** and **"Do Not Open Before 1430 hours, on 29-09-2025"** to be written on top right corner of envelope.
- c) **Single Stage –One Envelope Bidding** process is to be followed and the interested parties are required to submit their proposals in sealed envelope **with Rs. 20,000/- as Earnest Money** with bid. Bids/proposals submitted after the schedule time mentioned above shall not be acceptable.
- d) Quotation through Fax, Email will not be accepted.
- e) NCP reserves the right to accept or reject any application, in accordance with PPRA Rules, 2004.
- f) This advertisement is also available on NCP web site [www.ncp.edu.pk](http://www.ncp.edu.pk)

### **NATIONAL CENTRE FOR PHYSICS**

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