



**Government of Pakistan
NATIONAL CENTRE FOR PHYSICS**

Hosted Researcher

CLEARANCE CERTIFICATE (Temporary/Final)

1. Certification by Applicant Hosted Researcher (please tick the appropriate option):

Name: _____, Designation: _____

Department: _____ Reg. No. _____ NCP Entry Card No. _____

Option-1: It is stated that I have to **leave NCP on temporary basis** to join back my parent department due to unavoidable circumstances on _____. I, therefore, discontinue my On-Campus Research Work at NCP Department _____ under supervision of _____ w.e.f. _____. I shall rejoin NCP w.e.f. _____. I have settled dues and/or pending matters with all concerned departments at NCP Campus and there is no claim of any description against me.

Option-2: It is stated that I, _____, have **finally completed** my research work/internship at NCP Campus/Department _____ under supervision of _____ and will proceed to join my parent Institute namely: _____, w.e.f. _____. I have settled dues and/or pending matters with all concerned departments at NCP Campus and there is no claim of any description against me.

Signatures by Applicant Hosted Researcher: _____

2. Certification by Supervisor & Director/Head of Concerned Department: Certified that there is nothing outstanding against the above mentioned Hosted Researcher in the department. It is, therefore, he/she may be issued Clearance Certificate and Work Experience Certificate after due vetting by Finance Branch, Admn. Branches and CAAD.

Recommended by Concerned Research Supervisor/ Group Head: _____

Endorsed by Concerned Director/HOD (NCP Complex): _____

Office Stamp:

3. Certification by Concerned Departments at NCP: It is certified that there are no pending claims/dues of any description against above mentioned applicant except those mentioned in the following Table:

Department/Section	Remarks: <input type="radio"/> Cleared <input type="radio"/> Not Cleared (mention items etc.)	Name & Designation of Authorized Officer	Signature of Authorized Officer
Info Tech. (I.T) Branch			
Mechanical Workshop			
Finance Branch			
Administration:			
<i>HR Branch</i>			
<i>Transport Section (Deposit of Vehicle Entry Pass)</i>			
<i>Telephone Exchange</i>			
<i>Store Branch</i>			
<i>Estate Branch (for Room charges, if any)</i>			
CAAD:			
<i>NCP Library (Return of any issued books etc.)</i>			
<i>Hosted Researcher Wing - Deposit of Entry Card</i>			

4. Endorsements:

G.M. Finance: _____ / date: _____ / Stamp _____

Director Admin: _____ / date: _____ / Stamp _____

Director CAAD: _____ / date: _____ / Stamp _____

AM / Manager CAAD: _____ / date: _____

JE CAAD (for record & necessary action w.r.t. issuance of Work Certificate for cleared cases): _____