Sealed Quotations are requested from Furniture Supplier having valid GST and NTN certificate with adequate relevant experience & capabilities for the below captioned Tender.

<table>
<thead>
<tr>
<th>Sr #</th>
<th>Tender Description</th>
<th>Quotation Submission Date</th>
<th>Tender Opening Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Furniture Items</td>
<td>22/04/2016 On or Before 1430 hrs</td>
<td>22/04/2016 at 1500 hrs</td>
</tr>
</tbody>
</table>

**Bidding Procedure:** Single Stage – Two Envelope Procedure

**Note:**

a. Sealed Quotation to be submitted to GM Administration on or before April 22, 2016 till 14:30 Hrs after which no bid shall be accepted. Bids shall be opened at 1500 hrs **On April 22, 2016.** The wording “Quotation for Furniture Items” and “**Do Not Open Before 1500 hours, on April 22, 2016**” to be written on top right corner of envelop.

b. Bidding documents can be collected from NCP Procurement department between 0830 to 1530 Hrs against fee of Rs. 500/- (Non refundable).

c. It is mandatory for all suppliers to inspect Furniture samples available with NCP before submission of quotation to avoid any confusion at later stages of procurement process.

d. **Single Stage – Two Envelopes** bidding process is to be followed and the interested parties are required to submit their technical and financial proposals in separately marked envelopes in one single package, with 2% amount of quoted value as bid security.

e. Only Furniture related suppliers are requested to submit bid. General Order Supplier bid shall not be accepted.

f. Bids/proposals submitted after the schedule time & date mentioned above shall not be acceptable.

g. Quotation through Fax, Email shall not be accepted.

h. This advertisement is also available on NCP web site www.ncp.edu.pk

i. NCP reserves the right to accept or reject bids/quotation without assigning any reason Prior to award of P.O/Contract as per PPRA Rules.