Sealed Quotations are invited from GST and NTN registered Suppliers with adequate relevant experience & capabilities in Civil Works projects for the below captioned Maintenance Tender in NCP.

<table>
<thead>
<tr>
<th>Sr #</th>
<th>Tender Description</th>
<th>Last date for Tender Collection</th>
<th>Quotation Submission Date</th>
<th>Tender Opening Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Maintenance Work in Cafeteria</td>
<td>19/04/2016 On or Before 1430 hrs</td>
<td>21/04/2016 On or Before 1430 hrs</td>
<td>21/04/2016 at 1500 hrs</td>
</tr>
</tbody>
</table>

**Bidding Procedure:** Single Stage – One Envelope Procedure: The bid shall comprise

One single envelope.

**Note:**

a. Sealed Quotation must be submitted to **GM Administration** on or before April 21, 2016 till 14:30 Hrs after shall no bid will be accepted. Bids shall be opened as per above mentioned timings. The wording “Quotation for Maintenance Work in Cafeteria” and **Do Not Open Before 1500 hours, on April 21, 2016** to be written on top right corner of envelop.

b. Tender document can be collected against fee of Rs. 500/- each through Challan Form by depositing in Askari Bank situated in NCP Complex within office hours (0830-0330Hrs).

c. Single Stage – One Envelope bidding process is to be followed and the interested parties are required to submit their Bids with 2% amount of quoted value for each as bid security (refundable).

d. Only Civil Works related suppliers are requested to submit bid. General Order Supplier bid shall not be accepted.

e. It is mandatory for all suppliers to inspect/check Maintenance work in Cafeteria before submission of quotation to avoid any confusion at later stages of procurement process.

f. Bids will be evaluated and only technically viable proposals shall be short listed.

g. Quotation through Fax, Email will not be accepted.

h. This advertisement is also available on NCP web site [www.ncp.edu.pk](http://www.ncp.edu.pk)

i. NCP reserves the right to accept or reject bids/quotation without assigning any reason (Prior to award of P.O/Contract) as per PPRA Rules.