Sealed Quotations are invited from GST and NTN registered Stationery Suppliers with adequate relevant experience & capabilities for the below captioned Tender.

<table>
<thead>
<tr>
<th>Sr #</th>
<th>Tender Description</th>
<th>Quotation Submission Date</th>
<th>Tender Opening Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Miscellaneous Stationery Items</td>
<td>20/11/2015 On or Before 1430 hrs</td>
<td>20/11/2015 at 03:00pm</td>
</tr>
</tbody>
</table>

**Bidding Procedure:** Single Stage – One Envelope Procedure: The bid shall comprise one single envelope.

**Note:**

a. Sealed Quotation must be submitted to **GM Administration** on or before November 20, 2015 till 14:30 Hrs after which no bid will be accepted. Bids will be opened at 1500 hrs on November 20, 2015. The wording “Quotation for Stationery Items” and “Do Not Open Before 1500 hours, on November 20, 2015” to be written on top right corner of envelop.

b. Tender document can be collected against fee of Rs. 300/- through Challan Form by depositing in Askari Bank situated in NCP Complex within office hours (0830-0330Hrs).

c. Bids/proposals submitted after the schedule time mentioned above shall not be acceptable.

d. Quotation through Fax, Email will not be accepted.

e. Bids will be evaluated on least cost method.

f. This advertisement is also available on NCP web site [www.ncp.edu.pk](http://www.ncp.edu.pk)