



NATIONAL CENTRE FOR PHYSICS

TENDER NOTICE

Sealed Quotations are invited from GST and NTN registered Stationery & Toners Suppliers with adequate relevant experience & capabilities for the below captioned Tender.

Sr #	Tender Description	Quotation Submission Date	Tender Opening Date/Time
1.	Miscellaneous Stationery Items Detail Attached at Annex 'A'	18/04/2017 On or Before 1430 hrs	18/04/2017 at 03:00pm
2.	Printer, Photocopier & Fax Machine Toners Detail Attached at Annex 'B'	18/04/2017 On or Before 1430 hrs	18/04/2017 at 03:00pm

Bidding Procedure: Single Stage – One Envelope Procedure: The bid shall comprise one single envelope.

Note:

- Sealed Quotation must be submitted to **Manager (Proc & Stores)** on or before April 18, 2017 till 14:30 Hrs after which no bid will be accepted. Bids will be opened at 1500 hrs **On April 18, 2017**. The wording “Quotation for Stationery Items” & “Quotation for Printer, Photocopier & Fax Machine Toners” **“Do Not Open Before 1500 hours, on April 18, 2017”** to be written on top right corner of envelop.
- Bidding documents can be collected from NCP against fee of Rs. 500/-(Non refundable). Bidding document can also be downloaded free of cost from the NCP website www.ncp.edu.pk.
- Bids/proposals submitted after the schedule time mentioned above shall not be acceptable.
- It is mandatory for all bidders to quote complete Stationery items as per Annex 'A' of bidding documents.
- Quotation through Fax, Email will not be accepted.
- Overall lowest bidder will be considered for award of Purchase Order. Item wise lowest comparison will not be made on bids.
- Quotation of Stationery & Toners Items should be submitted separately.
- This advertisement is also available on NCP web site www.ncp.edu.pk

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